

Central Falls School District Building Committee
September 13, 2010
Minutes of the Meeting

A meeting of the Central Falls Schools Building Committee was held on Monday, September 13, 2010 at 1:00 p.m. in the Central Falls High School in Central Falls, Rhode Island, Library Academic Enhancement Center.

At 1:06 p.m., Frances Gallo, Superintendent of Central Falls Schools, called the meeting to order. Committee members present were: Frances Gallo, Giovanna Venditti, Kathy Gaouette, Ed Vandette, Ellen Eggeman, Marie Twohey, Todd Olbrych and Joe Nield. Committee members not present were Sonia Rodrigues and Anna Cano-Morales. Other attendees were: Mario Papitto, Edward Lupinek, Fire Chief Rene Coutu, and Joseph da Silva.

Voting members in attendance were: Frances Gallo, Giovanna Venditti, Kathy Gaouette, Ed Vandette, Ellen Eggeman, Marie Twohey and Joe Nield. Voting members not in attendance were: Sonia Rodrigues and Anna Cano-Morales.

The minutes of the August 30th meeting were discussed and reviewed by the members. A motion to approve the minutes was made by Mr. Olbrych, seconded by Mr. Vandette and approved unanimously.

There was further discussion on the priority list. The project schedule was reviewed. The schematic design document would be completed by September 20th and would be presented to the Board of Trustees on September 28th for their approval. The scope of work and possible bid packages were discussed.

It was noted that a commissioning agent was not currently on the schedule. Ms. Eggeman informed the committee that the State Department of Administration (DOA) would be willing to provide the committee with a presentation on the differences between a commissioning agent, clerk of the works, and construction manager so they could make a better informed decision on the matter. The committee was agreed that a presentation would be helpful.

The invoice forms were handed out to the committee and it was explained how it would be received.

A more detailed project budget sheet was requested from JAED for the next committee meeting.

The ESCO walk-through was to be held on Tuesday, September 14th at 10:00 a.m. at Central Falls High School. An addendum to the ESCO proposal was emailed to the committee. Comments were received by the DOA, JAED and Christine Healy and were incorporated. It was noted that some of the items listed in red were DOA comments that came in after the committee approved the addendums. There were no objections from the committee on incorporating the DOA additions.

In other business there was a brief discussion regarding the status of the documentation that had been submitted to RIDE for reimbursement for the extra work that had been done at Captain Hunt. Not all the documents had been substantiated yet.

Some building drawings had been located by the city and the district. It was recommended that the drawings be scanned and put on a CD.

Reimbursable items that JAED may incur were briefly discussed.

A motion to adjourn was made by Ms. Eggeman, seconded by Mr. Nield and approved unanimously.